

Briefing note and supplementary papers

Date: **Wednesday 14 January 2026**

Time: **5.00 pm**

Place: **Council Chamber - Oxford Town Hall**

The Council agenda, reports, this briefing note, and any other supplementary papers should be considered together.

This briefing note forms part of the papers to be considered at the Council meeting. It contains additional information; councillors' questions, public addresses; and amendments to motions.

All papers for this meeting can be accessed through the council's website.

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Briefing note

Information for councillors and additional papers to be considered.

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The Chief Executive has submitted a report regarding a recent letter from the Government.

Council is recommended to:

1. That Members consider and express views in relation to the City Council 2026 local elections following a letter from Minister McGovern to the Leader of the Council seeking her views on the postponement of the elections and if this could release essential capacity to deliver local government reorganisation.

The report will be published as a supplement to the agenda.

This briefing note is published as a supplement to the agenda and should be considered along with the agenda; reports; and other supplementary papers.

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To: **Council**
Date: 14 January 2026
Report of: Chief Executive
Title of Report: Oxford City Council Local Elections 2026

Summary and recommendations	
Decision being taken:	That Members consider and debate the issues set out in this report in relation to the Oxford City Council 2026 local elections following a letter from Minister McGovern to the Leader of the Council seeking her views on the postponement of the elections and if this could release essential capacity to deliver local government reorganisation
Key decision:	No
Cabinet Member:	Councillor Susan Brown, Leader and Cabinet Member for Partnership Working
Corporate Priority:	A Well Run Council
Policy Framework:	None.

Recommendation(s): That Council resolves to:

1. Consider and debate the issues set out in this report in relation to the Oxford City Council 2026 local elections following a letter from Minister McGovern to the Leader of the Council seeking her views on the postponement of the elections and if this could release essential capacity to deliver local government reorganisation

Information Exempt From Publication	
N/A	N/A

Appendix No.	Appendix Title	Exempt from Publication
Appendix 1	Letter from Ministry of Housing, Communities and Local Government to Leaders of councils	No

	<p>with elections in May 2026 where proposals for reorganisation have been submitted and decisions not yet taken</p> <p>18 December 2025</p>	
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Introduction and background

1. On 18 December 2025, Alison McGovern MP, Minister of State for Local Government and Homelessness, wrote to council leaders with elections in May 2026 where proposals for Local Government Reorganisation (LGR) have been submitted and decisions not yet taken.
2. The Minister invited Council Leaders to write to the Secretary of State “by midnight on Thursday 15 January, to set out your views on the postponement of your local election and if you consider this could release essential capacity to deliver local government reorganisation in your area and so allow reorganisation to progress effectively”. The letter is attached separately at Appendix 1.
3. The Secretary of State has indicated she “is only minded to make an Order to postpone elections for one year for those councils who raise capacity concerns”.
4. The content of the letter to the Secretary of State is a matter for the Leader to determine.
5. This Special Council Meeting has been called under section 11.5 of the Constitution. All members of the Council have the opportunity to express a view about the government’s invitation.

Postponement and implications for Council capacity

6. The Government has indicated that it will consult on LGR proposals received from Oxfordshire in early February 2026 for seven weeks. The likely earliest date a decision could be taken by the Secretary of State on a preferred reorganisation option is in May 2026.
7. If LGR proceeds as planned and on the timetable the Government has presented, the May 2026 elections would be the last elections for Oxford City Council before it is wound up – its assets, liabilities and responsibilities transferred to a new unitary authority. Elections to the new shadow unitary authority would take place in May 2027, to oversee the set-up of the new authorities which would come into being on 1st April 2028.
8. In the view of the Chief Executive / Head of Paid Service, council staff have been working on the basis that the 2026 local elections would be going ahead as scheduled and is confident that sufficient resources are available to enable the elections to be delivered securely and successfully.
9. The Chief Executive / Head of Paid Service is also confident that should the elections proceed as planned, sufficient resource and leadership capacity would be in place to ensure officer’s ability to deliver LGR successfully in our area. This may impact on officer’s capacity to deliver other areas of the Council’s work.
10. If local elections planned for 7 May 2026 were postponed:

- The Council would save around £250,000 which could be used to support LGR transition.
- There would be increased capacity for the Council's senior management to focus on the winding up of Oxford City Council, and design of the new unitary authority for which elections are scheduled next year. Government has set a challenging timetable for LGR and has required that councils keep to a minimum the external resourcing they utilise to deliver this. As a result, we have had to commit a significant amount of senior capacity from across the Council in the development of our proposal for three unitary councils across Oxfordshire and West Berkshire. This is placing a greater burden on the City Council relative to other Oxfordshire councils – as Oxfordshire County Council is much larger with more resources to put behind its 1 unitary authority (UA) proposal, while the 2UA proposal was produced by four district councils and an existing unitary – which are able to pool resources.
- We would have the advantage of enabling an earlier start to work in preparation for elections to the new shadow authority in May 2027. The 2027 elections will be complex and resource intensive as under our three unitary proposal they involve boundary changes, re-warding, the creation of new polling districts and the consolidation of electoral rolls. In addition, all town and parish councils in South Oxfordshire, Vale of White Horse and Cherwell districts and one third of the town and parish councils of West Oxfordshire will also be up for election in 2027. In total there will be over 200 town and parish council elections. Given the complexity and scale of work required to prepare for elections in 2027, there would be an advantage to starting that work now, rather than post-May 2026.

Other considerations

11. Under the terms of Section 24 of the Local Government and Public Involvement in Health Act 2007, our Council will come under increasingly tight restrictions on expenditure, awarding contracts, asset disposals, senior recruitment and all other material decision-making over the coming months. The focus of the Council post-May will be on enabling the process of close down of the authority rather than setting new direction in policy or service delivery.
12. Under the requirements of LGR, as we close down Oxford City Council, the shadow unitary council, which will be elected in 2027, must be involved in all key decisions on spending, recruitment, strategies and policies. This includes permission from the shadow authority on any capital spend over £1m and revenue spend over £100,000.

Financial implications

13. The council's consultation budget proposes an allocation of £2m to support the work on LGR and transition to a new authority. The cost to the council of running the elections in 2026 is estimated to be £250,000 which could be reallocated to support transition.

Legal issues

14. The letter from Minister McGovern is to Council Leaders seeking their views on postponement of elections in their area and the impact on capacity to deliver LGR. The Leader is seeking views on the possibility of delaying the election to inform her response to the Government's request.

15. Under section 87 of the Local Government Act 2000, the Secretary of State has powers to vary by order the year of the annual elections of a local authority and it is understood that this is the power the Secretary of State will use to lay any Order to change the date of the Council's elections. Although the Council has been invited to provide its views, it is for the Secretary of State to defer the elections by Order. Until confirmation is given, and legislation is laid, the start of the election timetable at the end of March means that the Council's election team will need to continue planning for 7 May until officially told otherwise.

16. Members are asked to note that even if the local elections in May 2026 are postponed there may still be a need to hold by-elections where the rules require.

Level of risk

17. If Government were to be unable to stick to its published timelines for LGR, there is a risk of delay to the elections to the new shadow authority in 2027 which could result in a longer postponement of elections.

Equalities impact

18. It is important to note that a potential postponement of the 2026 elections would affect every resident in Oxford by removing an immediate opportunity to vote. A high-level assessment of the impact of a postponement of the local elections in 2026 considered whether any groups would experience disproportionate disadvantage. Potential negative impacts have been assessed as low or neutral overall, but a risk has been identified that extending the tenure of current members may not reflect the views of those who have recently reached voting age or newly arrived voters.

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Background Papers: None



Ministry of Housing, Communities & Local Government

To: Leaders of councils with elections in May 2026 where proposals for reorganisation have been submitted and decisions not yet taken

Alison McGovern MP
Minister of State for Local Government and Homelessness
2 Marsham Street
London
SW1P 4DF

18 December 2025

Dear Leader,

I am writing to you regarding the elections your council is scheduled to hold on 7 May 2026.

This Government is determined to streamline local government by replacing the current two-tier system with new single-tier unitary councils, ending the wasteful two-tier premium. We are progressing this landmark reform quickly, which will be vital in delivering our vision: stronger local councils equipped to drive economic growth, improve local public services, and empower their communities. I am fully committed to ensuring councils can deliver new, sustainable structures within this Parliament.

We have now received proposals from all 20 remaining invitation areas, demonstrating strong collaboration between local partners. A consultation is open on 17 of those proposals from six invitation areas. I expect to launch a consultation in early February on proposals from the remaining 14 areas that seek to meet the terms of the 5 February statutory invitation. That consultation would be for seven weeks.

I remain committed to the indicative timetable that was published in July, that sees elections to new councils in May 2027 and those councils going live in April 2028. This is a complex process, and we will take decisions based on the evidence provided.

We have listened to councils telling us about the constraints they are operating within, and the work that reorganisation introduces on top of existing challenges. Now that we have received all proposals, it is only right that we listen to councils who are expressing concerns about their capacity to deliver a smooth and safe transition to new councils, alongside running resource-intensive elections to councils who may be shortly abolished. We have also received representations from councils concerned about the cost to taxpayers of holding elections to councils that are proposed to shortly be abolished.

Previous governments have postponed local elections in areas contemplating and undergoing local government reorganisation to allow councils to focus their time and energy on the process. We have now received requests from multiple councils to postpone their local elections in May 2026.

The Secretary of State recognises that capacity will vary between councils and that is why he has reached the position that, in his view, councils are in the best position to

judge the impact of potential postponements on your area and in the spirit of devolution and trusting local leaders, this Government will listen to you.

I am therefore inviting you, by midnight on Thursday 15 January, to set out your views on the postponement of your local election and if you consider this could release essential capacity to deliver local government reorganisation in your area and so allow reorganisation to progress effectively. For those who have already made their views known, we will be taking these into account. Views should be sent by email to LGRElections@communities.gov.uk.

The Secretary of State has adopted a locally-led approach. He is clear that should a council say they have no reason for postponement, then we will listen. But if you voice genuine concerns about your capacity, then we will take these concerns seriously. To that end, the Secretary of State is only minded to make an Order to postpone elections for one year for those councils who raise capacity concerns. A list of the relevant elections is annexed.

For areas where there are also scheduled town or parish council elections, the Secretary of State is minded to make no provision in the Order so these elections continue as scheduled, given town and parish councils are outside of local government reorganisation.

I appreciate that preparations for elections may have started, and you will be keen to have certainty, which we will deliver as soon as possible.

I am copying this letter to your Chief Executives, the other Leaders and Chief Executives of councils in the local government reorganisation programme, and to local MPs, Combined/Combined County Authority Mayors, Police and Crime Commissioners and Best Value Commissioners in local government reorganisation areas.

Yours sincerely,



ALISON MCGOVERN MP

Minister of State for Local Government and Homelessness

**Annex – 63 councils with elections under consideration for postponement
(there are 64 elections including that for the Mayor of Watford)**

1. Adur District Council
2. Basildon Borough Council
3. Basingstoke and Deane Borough Council
4. Blackburn with Darwen Council
5. Brentwood Borough Council
6. Broxbourne Borough Council
7. Burnley Borough Council
8. Cambridge City Council
9. Cannock Chase District Council
10. Cheltenham Borough Council
11. Cherwell District Council
12. Chorley Borough Council
13. City of Lincoln Council
14. Colchester City Council
15. Crawley Borough Council
16. East Sussex County Council
17. Eastleigh Borough Council
18. Epping Forest District Council
19. Essex County Council
20. Exeter City Council
21. Fareham Borough Council
22. Gosport Borough Council
23. Hampshire County Council
24. Harlow District Council
25. Hart District Council
26. Hastings Borough Council
27. Havant Borough Council
28. Huntingdonshire District Council
29. Hyndburn Borough Council
30. Ipswich Borough Council
31. Isle of Wight Council
32. Newcastle-under-Lyme Borough Council
33. Norfolk County Council
34. North East Lincolnshire Council
35. Norwich City Council
36. Nuneaton and Bedworth Borough Council
37. Oxford City Council
38. Pendle Borough Council
39. Peterborough City Council
40. Plymouth City Council
41. Portsmouth City Council
42. Preston City Council
43. Redditch Borough Council
44. Rochford District Council

45. Rugby Borough Council
46. Rushmoor Borough Council
47. South Cambridgeshire District Council
48. Southampton City Council
49. Southend-on-Sea City Council
50. St Albans City and District Council
51. Stevenage Borough Council
52. Suffolk County Council
53. Tamworth Borough Council
54. Three Rivers District Council
55. Thurrock Council
56. Tunbridge Wells Borough Council
57. Watford Borough Council
58. Watford Borough Council Mayor
59. Welwyn Hatfield Borough Council
60. West Lancashire Borough Council
61. West Oxfordshire District Council
62. West Sussex County Council
63. Winchester City Council
64. Worthing Borough Council